

**RA IVEL VALLEY WALKERS
MINUTES OF THE AGM
Old Warden Village Hall on Sunday 3 November 2019, at 2.15 pm**

Present: 32 people

ACTION

1. **Apologies for absence:** Roger Mcleod, Mandy Wisson, Carol Bond, Nick Markham, Andy Knight

2. **Minutes of the AGM held on 13 November 2018**

The Minutes were accepted, proposed by Bernard and seconded by Mary.

3. **Matters Arising:**

none.

4.0 **Reports from Committee Officers:**

Chairman's report:

Roy outlined the Group's activities during the year and thanked the Committee, walk leaders and other volunteers for their contribution to the continuing success of the Group. In particular he thanked those stepping down from the committee:

John Kirkham - treasurer having overseen the introduction of internet banking

Andy Knight - committee member and previous programme secretary

Graham Mills – many years as publicity officer

5.0 **Treasurer's Report:**

John handed round the Accounts summaries, which are attached.

The accounts show a decrease in funds over the previous year.

Income and Expenditure - Administration

- The Area funding was lower since there was no special circumstances requiring extra funding.
- The upward trend in donations from Ramblers Walking Holidays is continuing but is variable.
- The website has been moved to Wix.com @ £302.40 for three years so the amount shows on the accounts as split over three years – see Debtors note for more details.
- Group meeting are now fixed at £12 per hour.
- Gifts were for retiring committee members.

Overall a change from a surplus of £427.38 last year to a surplus of £263.18. This is good as it keeps us nearer to Budget.

Social Activities

Some significant surpluses despite us aiming to break even. The deficit on Christmas lunch was down to using some of the funds to pay for a glass of wine for everyone and to pay for the mulled wine ramble. The hog roast deficit was down to us making a donation to the Bowls Club for the use of their facilities. A special gift was made to the organisers of both events in recognition of their hard work in difficult circumstances.

Balance Sheet - Assets

Debtors – see Note 1 on the accounts

Cash at Bank (Admin) is lower mainly due to paying for a 3 year website contract. (Social) figure is higher due mainly to money received in Creditors for Autumn Programme.

Liabilities

Creditors – see Note 2 on the accounts. A lot of money was received in advance for the trips in October as well as the Christmas lunch.

Accumulated Fund

Increase due to overall surplus of £134.24 for the year.

6.0 Election of Officers and Committee members:

Roy read through the nominations as detailed below:

Officers			
Position	Nominee	Proposer	Seconder
Chairman	Roy Carter	Rachel	Tina
Treasurer	Garry Wallace	Roy Carter	Colin
General Secretary	Gillian Wilkes	Roy Carter	Tina
Membership Secretary	Ruth McNally	David C	David B
Programme Secretary	Alan Rowland	Jan Wolfarth	Gillian Wilkes
Footpaths Officer	Derek Turner	Gillian Wilkes	Roy Carter
P R Officer			
Social	*Roger McLeod	Jan Wolfarth	Gillian Wilkes
Committee Members			
Member	Richard Brain	Jan Wolfarth	Gillian Wilkes

Member	Mandy Wisson	Jan Wolfarth	Gillian Wilkes
Member	Jan Wolfarth	Gillian Wilkes	Roy Carter
Distribution Officer	*Carol Bond	Gillian Wilkes	Roy Carter
Non-Committee Post			
Webmaster	Pauline Seddon	Gillian Wilkes	Roy Carter

*Still need to sign their nomination forms

8.0 Appointment of Independent Examiner

Tony agreed to continue as Independent Examiner for the Group. This was proposed by Sandra and seconded by Mary.

9.0 Any Other business

1. Pauline Seddon raised the issue of us penalising those members who choose not to use internet banking by making them pay an additional 30p if they pay by cheque. The AGM voted to waive this charge for a further year as we had enough funds to be able to allow it. The bank charges for cheques last year was £51.30 and this is expected to decrease as more people pay by BACS.
2. Barry thanked everyone for their help with RIPPLE activities.
3. Garry Wallace raised the possibility of increasing the number of Tuesday walks as they are so well attended. Sue would be happy to do this providing the committee are clear about when the additional walks should take place. Pop-up walks might work? Item to be discussed at the January meeting.
4. A suggestion was made to provide some walk leader training so the leaders are better at controlling the pace of the walk and keeping all walkers within a reasonable distance of each other. Especially so on Wednesday walks with high turnout of walkers. To be discussed at the January committee meeting.
5. Fran thanked the committee and coordinators for all their work and in particular thanked the chairman, Roy Carter, for his hard work and enthusiasm.
6. Tony raised the issue of the new mid-day departure time on the Sunday split walks. 1:30pm is sometimes too early and the morning walkers do not always get enough time for their lunch. If the leader then delays the departure time, the afternoon walkers have to wait beyond 1:30 to start, having got to the venue on time. Various suggestion were made:
 - Change the time back to 1:45pm as previous years
 - Have no specific time and get afternoon walkers to contact the leader on the day to see when the afternoon walk will start.
 - Specify in the programme that the afternoon walk could start at

GW

RC

any time from 1:30 to 2:00 pm but not before.

To be discussed at the January committee meeting

GW

7. Roy Carter thanked the team who put together the lunch of soup and rolls between the morning walk at the AGM.

10.0 **Date of next AGM:** TBA

A discussion was made regarding the new time and format of the AGM and a vote was taken. The overwhelming majority voted to keep with the new format of a Sunday afternoon AGM following a walk in the morning with a light lunch in between.

GW

AGM 2020 - 15th November.

RAMMERS ASSOCIATION/VALLEY GROUP					
INCOME AND EXPENDITURE ACCOUNT					
YEAR ENDED 30 SEPTEMBER 2019					
	2018/19	2017/2018	2018/19	2017/2018	
	£	£	£	£	
INCOME					
ADMINISTRATION	870.00	1,125.00	35.73	20.64	
AREA FUNDING			735.30	701.76	
DONATIONS	440.00	240.00	106.00	62.16	
			141.00	141.00	
			0.00	8.06	
			0.00	1.00	
			0.30	0.00	
			25.49	0.00	
			263.18	427.38	
	<u>1,310.00</u>	<u>1,365.00</u>	<u>1,310.00</u>	<u>1,365.00</u>	
SURPLUS/(DEFICIT) ON ADMINISTRATION	263.18	427.38			
SURPLUS/(DEFICIT) ON SOCIAL ACTIVITIES	-128.94	300.49			
	<u>1,441.24</u>	<u>2,092.87</u>	134.24	727.87	
			<u>1,441.24</u>	<u>2,092.87</u>	
			(151.30)	(128.94)	
	<u>5,083.65</u>	<u>5,212.39</u>	<u>5,083.65</u>	<u>5,212.39</u>	
EXPENDITURE					
PROGRAMMES & POSTAGE	735.30	701.76			
WEEBSITE EXPENSES	106.00	62.16			
GROUP MEETINGS	141.00	141.00			
BEDFORD FESTIVAL EXPENSES	0.00	8.06			
LOSS ON DISPOSAL OF TWO WAY RADIOS	0.00	1.00			
BANK CHARGES	0.30	0.00			
GIFTS	25.49	0.00			
	<u>1,310.00</u>	<u>1,365.00</u>	<u>1,310.00</u>	<u>1,365.00</u>	
SURPLUS/(DEFICIT) ON ADMINISTRATION	263.18	427.38			
SURPLUS/(DEFICIT) ON SOCIAL ACTIVITIES	-128.94	300.49			
	<u>1,441.24</u>	<u>2,092.87</u>	134.24	727.87	
			<u>1,441.24</u>	<u>2,092.87</u>	
			(151.30)	(128.94)	
	<u>5,083.65</u>	<u>5,212.39</u>	<u>5,083.65</u>	<u>5,212.39</u>	

SOCIAL ACTIVITIES					
	RECEIPTS	EXPENSES	SURPLUS/ (DEFICIT)		
	£	£	£		
COACH TRIPS	903.00	700.21	202.79		
STRAFORD	901.00	799.90	101.10		
TRIPS AWAY			0.00		
ALFRISTON	370.00	197.75	172.25		
LIVERPOOL	555.00	605.00	(50.00)		
LINCOLNSHIRE WOLDS	290.00	350.25	(60.25)		
CANAL & CRUISE	400.00	360.00	40.00		
CHRISTMAS LUNCH	1,068.65	1,375.07	(306.42)		
HOG ROAST	486.00	530.00	(44.00)		
MULLED WINE RAMBLE	0.00	91.00	(91.00)		
GIFTS TO MOSES/MARY C	0.00	49.11	(49.11)		
ICKNIELD WAY	110.00	100.00	10.00		
BANK CHARGES	0.00	51.30	(51.30)		
	<u>5,083.65</u>	<u>5,212.39</u>	<u>(151.30)</u>		
			<u>(128.94)</u>		

RAMBLERS ASSOCIATION VILLAGE GROUP

BALANCE SHEET
AS AT 30 SEPTEMBER 2019

ASSETS	2019/19	2017/2018	LIABILITIES	2019/19	2017/2018
DEBTORS	£ 857.42	£ 607.00	CREDITORS	£ 1,286.10	£ 961.46
CASH AT BANK ADMIN CURRENT ACCOUNT	775.79	1,028.17	ACCUMULATED FUND		
CASH AT BANK SOCIAL CURRENT ACCOUNT	2,075.42	1,628.28	BALANCE AS AT OCTOBER 2018	2,298.29	1,570.42
			SEPPLETS FOR THE YEAR	134.24	727.87
			BALANCE AS AT 30 SEPTEMBER 2019	2,432.51	2,298.29
	<u>1,688.63</u>	<u>1,259.75</u>		<u>1,688.63</u>	<u>1,259.75</u>

NOTES

1. DEBTORS AT 30 SEPTEMBER 2019 CONSISTED OF:

- 5 YEARS PRE-PAYMENT OF USE OF mobilitywalkers.co.uk (REID) CL AT £6 PER YEAR
- 2 YEARS PRE-PAYMENT OF WIX WEBSITE
- EXPENSES FOR ADRIERIGHT COACH TRIP
- EXPENSES PAID FOR MARYBEN HOLIDAY
- HIRE OF H.M.L. FOR MILDRED WINE RAMBLE

2. CREDITORS AT 30 SEPTEMBER 2019 CONSISTED OF:

- MONEY RECEIVED FOR HARRY DANCE
- MONEY RECEIVED FOR ADRIERIGHT COACH TRIP
- OLD WARDON VILLAGE HALL SEPTEMBER MEETING
- MONEY RECEIVED FOR MARYBEN HOLIDAY
- MONEY RECEIVED FOR CHRISTMAS LUNCHEON

£	30.00
£	202.40
£	17.52
£	492.50
£	75.00
£	857.42
£	7.50
£	400.00
£	36.00
£	380.60
£	1,259.00
£	1,286.10

INDEPENDENT EXAMINER'S STATEMENT

Having carried out procedures in accordance with the Area and Group independent examination Guidelines, I consider that the West Valley Group's accounts have been properly prepared and give a true and fair view of the Group's financial position for the year to 30 September 2019.

Independent Examiner

A. E. Sheward
19.10.19

Date

Name and Address
A. E. Sheward F.C.C.A.
6 George Way
Willington
Bradford, WF4 4 3DW