

**RA IVEL VALLEY WALKERS
MINUTES OF THE AGM**

Old Warden Village Hall on Tuesday 13 November 2018, at 7.30 pm

Present: Roy Carter, John Kirkham, Sue Tate, Andy Knight, Derek Turner, Roger McLeod, Graham Mills, Carol Bond, Jan Wolfarth, Alan Rowland, Pauline Seddon, Tony, Nick, Barry, Jim, Laurie, Bernard and Mary, Garry W, Dave P, Bob and Celia W.

ACTION

1. **Apologies for absence:** Mandy Wisson, Richard Brain, Peter and Sue

2. **Minutes of the AGM held on 14 November 2017**

The Minutes were accepted, proposed by Derek Turner and seconded by Bob W.

3. **Matters Arising:**

Electronic Banking

The Treasurer is looking into this. There may have to be changes because the bank has indicated it will introduce a charge of 30p per cheque next year. This charge will likely have to be passed on to Ramblers in future. Garry has offered to help the Treasurer with the transition. Nick confirmed that Area already uses electronic banking and the Area Treasurer should be able to assist the Group.

JK

Sunday Split walks

The change to a 1.30 afternoon start time came in during the year. Pauline thanked the Committee for instigating the change. However, there have been some teething problems and Andy apologised that the message regarding the walk leader's discretion to delay the afternoon start time if necessary, was not clearly communicated. It was thought that the message had now been assimilated and the Sunday walks should always have a reasonable lunch break even if the morning over runs. This will be clarified with the Sunday coordinator.

AR

4.0 **Reports from Committee Officers:**

Chairman's report:

Roy outlined the Group's activities during the year and thanked the Committee, walk leaders and other volunteers for their contribution to the continuing success of the Group. In particular he thanked Andy for his tremendous contribution as Programme Secretary; Andy is standing down but will remain on the Committee.

5.0 **Treasurer's Report:**

John handed round the Accounts summaries, which are attached. He confirmed that this will probably be his last year as treasurer. The accounts show an increase in funds over the previous year. John explained the reasons:

Income and Expenditure - Administration

- The Area funding was higher, the Group put in for £300 to cover the festivals and slightly more for printing new colour programmes. The former costs were in fact paid directly by Area, so there was no significant cost to Ivel Valley.
- There has been an upward trend in donations from Ramblers Walking Holidays.
- The printing costs are now less and postage less.
- Committee meetings are now at a fixed £36 per meeting rather than a variable cost according to the lighting and heating used.

Overall a significant change from a deficit of £394.31 to a surplus of £427.38.

Social Activities

Despite aiming to break even, there were significant surpluses on the Boughton-on-the-Water holiday and the Barn Dance. Overall a surplus of £300.49 which is down from last year but still too high as our reserves keep increasing.

Balance Sheet - Assets

Debtors – see Note 2 on the accounts
Cash at Bank (Admin) the high figure is due mainly to money owed in Creditors for the Autumn programme plus the surplus on administration income. Cash at Bank (Social) increase due mainly to the surplus on social activities.

Liabilities

Creditors – see Note 3 on the accounts
A lot of money was received in advance for the October trips.

Accumulated Fund – Increase due to overall surplus of £727.87.

6.0 **Election of Officers and Committee members:**

Roy read through the nominations as detailed below:

The nominations for Committee Officers was agreed, proposed by Bob W and seconded by Mary.

The nomination for Committee members was agreed, proposed by Nick and seconded by Garry W. The Non-Committee Post was agreed.

Position	Nominee	Proposer	Secunder
Chairman	Roy Carter	John Kirkham	Mandy Wisson
Treasurer	John Kirkham	Roy Carter	Carol Bond
General Secretary	Sue Tate	Roy Carter	Carol Bond
Membership Secretary	Richard Brain	Sue Tate	Andy Knight
Programme Secretary	Alan Rowland	Andy Knight	John Kirkham
Footpaths Officer	Derek Turner	Sue Tate	Andy Knight
P R Officer	Graham Mills	Mandy Wisson	Jan Wolfarth
Social	Roger McLeod	Ian Jarry	Sue Tate
Committee Members			
Member	Andy Knight	Sue Tate	John Kirkham
Member	Mandy Wisson	Jan Wolfarth	Ian Jarry
Member	Jan Wolfarth	Ian Jarry	Andy Knight
Distribution Officer	Carol Bond	Mandy Wisson	Jan Wolfarth
Non-Committee Post			
Webmaster	Pauline Seddon	Roy Carter	Sue Tate

7.0 **Appointment of Independent Examiner**

Tony agreed to continue as Independent Examiner for the Group. This was proposed by Bob W and seconded by Graham Mills.

8.0 **GDPR Update**

Roy outlined the difficulties the Group have experienced as a result of the new legislation. It was not made clear to members that they needed to get their details and wishes correctly registered with Ramblers in order to receive emails from Ivel Valley. The problem being compounded once the new regulations came in, because anyone with an out of date email or no email registered with Ramblers could not receive the messages telling them how to put it right.

The Committee will consider sending a letter to all members who are not appearing on the monthly spreadsheet received from Ramblers.

9.0 **Any Other Business**

Programme Proof Reader

Jim volunteered to proof read the programme as Lynda is retiring from the background staff.

Subsidy for Social Events

Bernard asked if the Group could subsidise a warming glass of mulled wine at the Christmas lunch.

It was agreed that for this year the Committee will subsidise the Mulled Wine Ramble and a glass of mulled wine at the Christmas lunch. JK

Ripple

Barry thanked all members who have helped on the Ripple session. He considers that they do a tremendous job keeping the footpaths open.

Pauline suggested it would be helpful if the Ripple sessions were advertised on the website as well as by email. Barry is suggesting that the sessions take place on Tuesdays alternating with the long walk.

Next year's AGM

Tony suggested a change to the format of the AGM, perhaps the Committee could consider a day time meeting?
Roy agreed that the Committee would discuss this at the next meeting. ALL

Area AGM

Nick announced that the Area AGM will take place on Sunday 25 November in Woburn Village Hall. (See programme for details).

10.00 **Date of next AGM:** TBA see above.

RAMBLERS ASSOCIATION IVEL VALLEY GROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2018

<u>INCOME</u>	2017/2018	2016/2017	<u>EXPENDITURE</u>	2017/2018	2016/2017
ADMINISTRATION	£	£	ADMINISTRATION	£	£
AREA FUNDING	1,125.00	625.00	TREASURER EXPENSES	20.64	23.21
			PROGRAMMES & POSTAGE	701.76	898.38
DONATIONS	240.00	140.00	WEBSITE EXPENSES	62.16	62.16
			GROUP MEETINGS	144.00	175.56
			BEDFORD FESTIVAL EXPENSES	8.06	0.00
			LOSS ON DISPOSAL OF TWO WAY RADIOS	1.00	0.00
			SURPLUS/(DEFICIT) ON ADMINISTRATION	427.38	(394.31)
	<u>1,365.00</u>	<u>765.00</u>		<u>1,365.00</u>	<u>765.00</u>
SURPLUS/(DEFICIT) ON ADMINISTRATION	427.38	(394.31)			
SURPLUS/(DEFICIT) ON SOCIAL ACTIVITIES	300.49	494.47			
			SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE FOR YEAR	727.87	100.16
	<u>2,092.87</u>	<u>865.16</u>		<u>2,092.87</u>	<u>865.16</u>

SOCIAL ACTIVITIES

	RECEIPTS	EXPENSES	SURPLUS (DEFICIT)
	£	£	£
COACH TRIPS			
LINCOLN	735.60	656.22	79.38
TRIPS AWAY			
TENBY	660.00	635.12	24.88
BOUGHTON	410.00	210.00	200.00
SKID PAN	720.00	720.00	0.00
BARN DANCE	438.00	338.00	100.00
KAYAK EVENT			0.00
CHRISTMAS LUNCH	1,004.85	988.90	15.95
HOG ROAST	459.00	500.00	(41.00)
MULLED WINE RAMBLE	0.00	78.72	(78.72)
	<u>4,427.45</u>	<u>4,126.96</u>	<u>300.49</u>

AS AT 30 SEPTEMBER 2018

<u>ASSETS</u>	2017/2018	2016/2017	<u>LIABILITIES</u>	2017/2018	2016/2017
	£	£		£	£
TWO WAY RADIOS LESS DEPRECIATION	-	1.00	CREDITORS	961.46	92.16
DEBTORS	603.00	270.75	ACCUMULATED FUND		
CASH AT BANK ADMIN CURRENT ACCOUNT	1,028.47	174.54	BALANCE AS AT 1 OCTOBER 2017	1,570.42	1,470.26
CASH AT BANK SOCIAL CURRENT ACCOUNT	1,628.28	1,216.29	SURPLUS FOR THE YEAR	727.87	100.16
			BALANCE AS AT 30 SEPTEMBER 2018	2,298.29	1,570.42
	<u>3,259.75</u>	<u>1,662.58</u>		<u>3,259.75</u>	<u>1,662.58</u>

NOTES: 1. THE TWO WAY RADIOS WERE DEPRECIATED AT 25% PA STRAIGHT LINE. COST £93.06 ACCUMULATED DEPRECIATION £92.06 AND WERE DISPOSED OF IN 2017/18.
2. DEBTORS AT 30 SEPTEMBER 2018 CONSISTED OF:

6 YEARS PRE PAYMENT OF USE OF ivelvalleywalkers.co.uk (REDUCE AT £6 PER YEAR)	£
PREPAID COACH STRATFORD	36.00
	<u>567.00</u>
	603.00

3. CREDITORS AT 30 SEPTEMBER 2018 CONSISTED OF:

WEBSITE RENEWAL	£
MONEY RECEIVED FOR STRATFORD COACH TRIP	56.16
OLD WARDEN VILLAGE HALL SEPTEMBER MEETING	336.00
MONEY RECEIVED FOR LINCOLNSHIRE WOLDS HOLIDAY	36.00
AUTUMN PROGRAMME COSTS	270.00
	<u>263.30</u>
	961.46

INDEPENDENT EXAMINER'S STATEMENT

Having carried out procedures in accordance with the Area and Group independent examination Guidelines, I consider that the Ivel Valley Group's accounts have been properly prepared and give a true and fair view of the Group's finances for the year to 30 September 2018.

Independent Examiner A. F. Sheward
Date 26.10.18.
Name and Address A. F. Sheward F.C.C.A.
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